

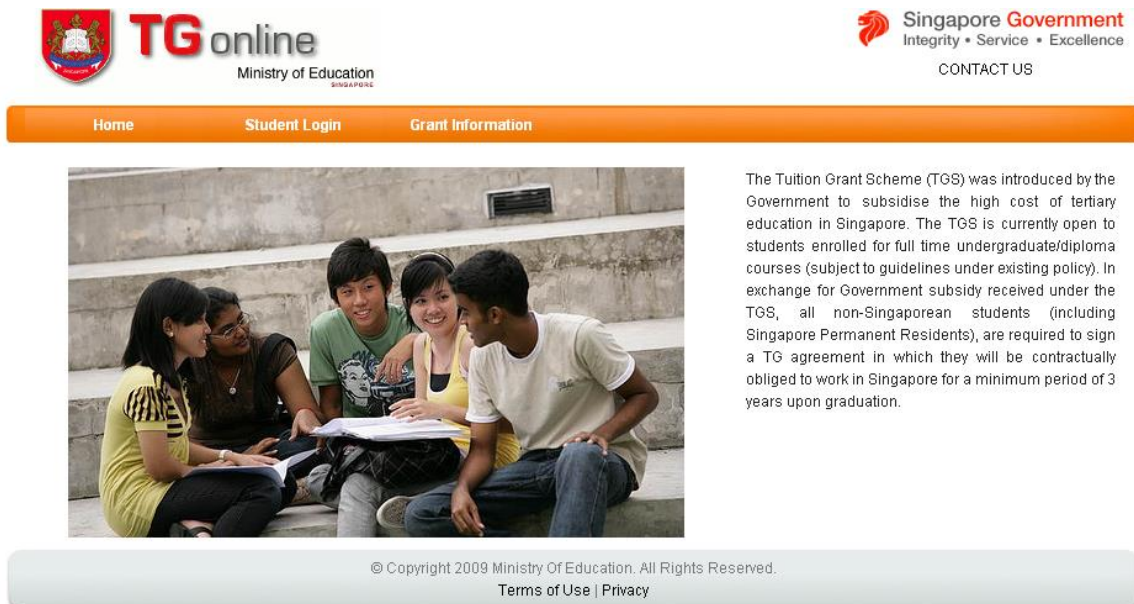
# Account Activation Guide - TGonline

- 1 Before you apply for the Tuition Grant (TG) Scheme, you need to activate your TGonline account. [Note: If you have previously received TG for your diploma studies and are entering into our autonomous university, you do **not** need to activate your TGonline account, as you would already have an existing account. If your account is suspended due to inactivity, please unlock your account and reset your password before logging in to your TGonline account.]

To activate your user account, you need the following information:

- a. UIN / FIN
- b. Matriculation Number / Student Card Number
- c. Date of birth

- 2 Next, open your web browser and proceed to the following website <https://tgonline.moe.gov.sg>. The following page will be displayed:



The screenshot shows the TGonline website homepage. At the top left is the TGonline logo with the Ministry of Education Singapore text. At the top right is the Singapore Government logo with the tagline 'Integrity • Service • Excellence' and a 'CONTACT US' link. Below the logos is an orange navigation bar with links for 'Home', 'Student Login', and 'Grant Information'. The main content area features a photograph of five students sitting on steps and studying together. To the right of the photo is a text block explaining the Tuition Grant Scheme (TGS). At the bottom of the page is a footer with copyright information and links for 'Terms of Use' and 'Privacy'.

**TGonline**  
Ministry of Education  
SINGAPORE

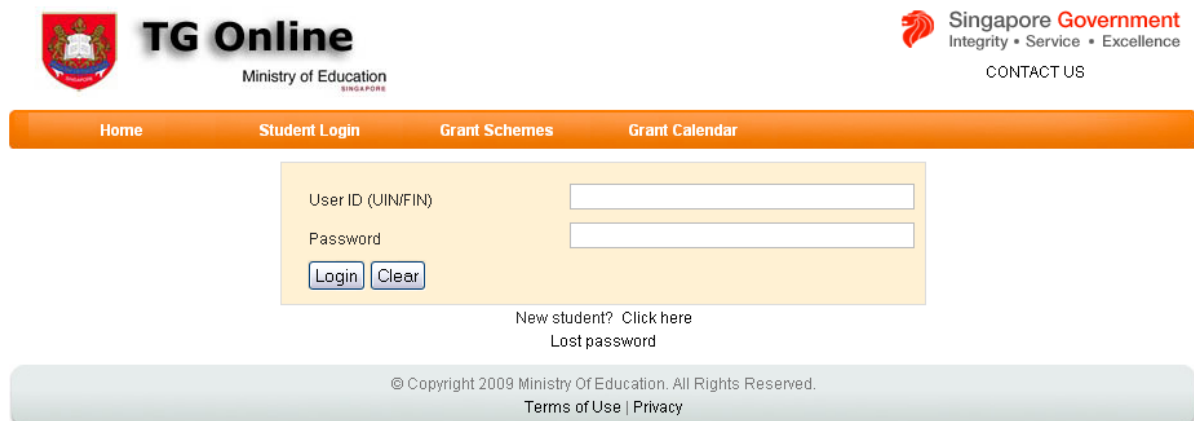
**Singapore Government**  
Integrity • Service • Excellence  
CONTACT US

Home Student Login Grant Information

The Tuition Grant Scheme (TGS) was introduced by the Government to subsidise the high cost of tertiary education in Singapore. The TGS is currently open to students enrolled for full time undergraduate/diploma courses (subject to guidelines under existing policy). In exchange for Government subsidy received under the TGS, all non-Singaporean students (including Singapore Permanent Residents), are required to sign a TG agreement in which they will be contractually obliged to work in Singapore for a minimum period of 3 years upon graduation.

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- 3 Click on the "Student Login" link. The portal will bring you to the following page:



The screenshot shows the TGonline Student Login page. At the top left is the TG Online logo with the Ministry of Education Singapore text. At the top right is the Singapore Government logo with the tagline 'Integrity • Service • Excellence' and a 'CONTACT US' link. Below the logos is an orange navigation bar with links for 'Home', 'Student Login', 'Grant Schemes', and 'Grant Calendar'. The main content area features a login form with fields for 'User ID (UIN/FIN)' and 'Password', and 'Login' and 'Clear' buttons. Below the form are links for 'New student? Click here' and 'Lost password'. At the bottom of the page is a footer with copyright information and links for 'Terms of Use' and 'Privacy'.

**TG Online**  
Ministry of Education  
SINGAPORE

**Singapore Government**  
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Home Student Login Grant Schemes Grant Calendar

User ID (UIN/FIN)

Password

Login Clear

New student? Click here  
Lost password

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- 4 Click the "Click here" link next to the "New student?" The following page will be displayed:

UIN/FIN (e.g. F1234567A) F1100198W

Matriculation No F1100198W

Date of Birth (dd/mm/yyyy) 01/01/1990

Submit Reset

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You will need to enter your UIN/FIN, Matriculation/Student Card number and Date of Birth. Once done, click "Submit".

- 5 At this page, you will need to provide a **valid email address** and a **new password** for your TGonline account.

Please provide your e-mail address to activate your account.  
An activation e-mail will be sent to you

Email tgistester1@gmail.com

Password ●●●●●●

Confirm Password ●●●●●●

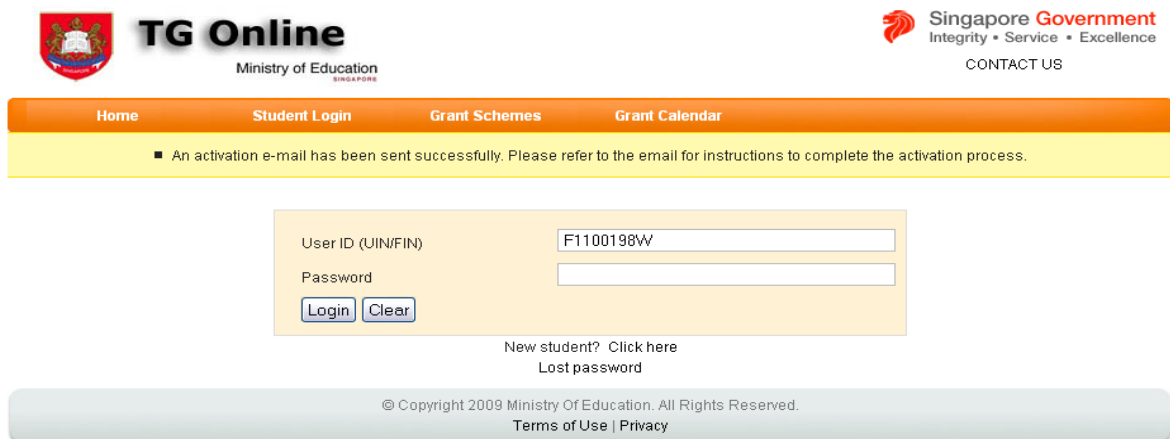
Password Strength **STRONG**

Activate Clear

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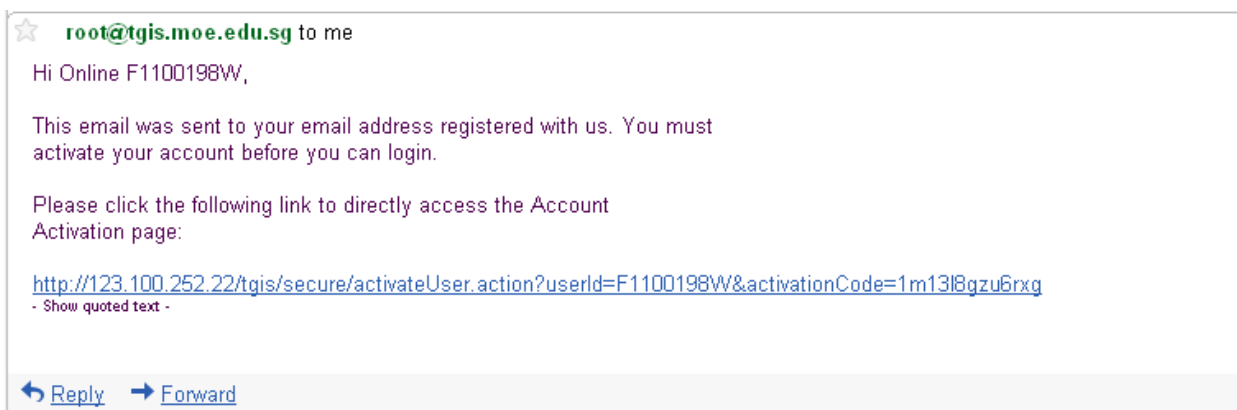
Once you have entered all the fields, click "Activate".

- 6 You will be shown the following page. An activation email will be sent to your email account. Please check your email account to activate your TGonline account.



The screenshot shows the TG Online website interface. At the top left is the Ministry of Education Singapore logo. To its right is the 'TG Online' logo. Further right is the Singapore Government logo with the tagline 'Integrity • Service • Excellence' and a 'CONTACT US' link. Below these is a navigation bar with 'Home', 'Student Login', 'Grant Schemes', and 'Grant Calendar'. A yellow banner contains the message: 'An activation e-mail has been sent successfully. Please refer to the email for instructions to complete the activation process.' Below this is a login form with fields for 'User ID (UIN/FIN)' (containing 'F1100198W') and 'Password'. There are 'Login' and 'Clear' buttons. Below the form are links for 'New student? Click here' and 'Lost password'. At the bottom, a footer contains copyright information: '© Copyright 2009 Ministry Of Education. All Rights Reserved.' and links for 'Terms of Use' and 'Privacy'.

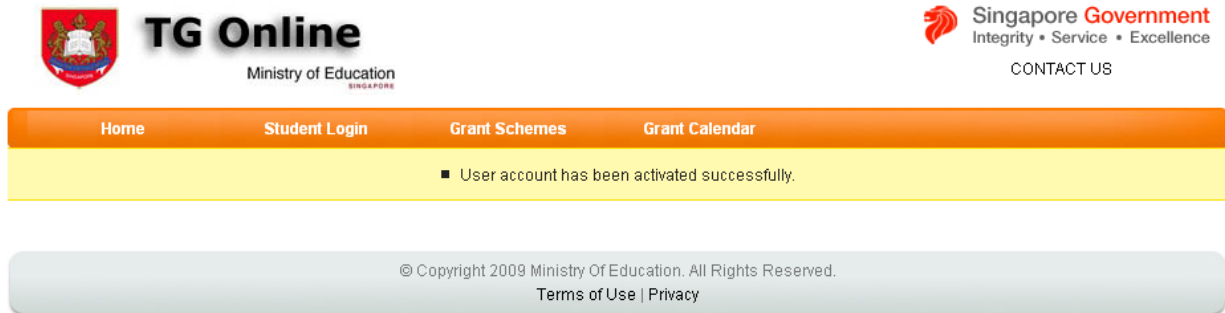
- 7 Open the activation email sent by TGonline system. A sample email is shown below:



The screenshot shows an email interface. The sender is 'root@tgis.moe.edu.sg' to 'me'. The email content reads: 'Hi Online F1100198W, This email was sent to your email address registered with us. You must activate your account before you can login. Please click the following link to directly access the Account Activation page: <http://123.100.252.22/tgis/secure/activateUser.action?userId=F1100198W&activationCode=1m1318gzu6rxg>'. Below the link is a '- Show quoted text -' option. At the bottom of the email view are 'Reply' and 'Forward' buttons.

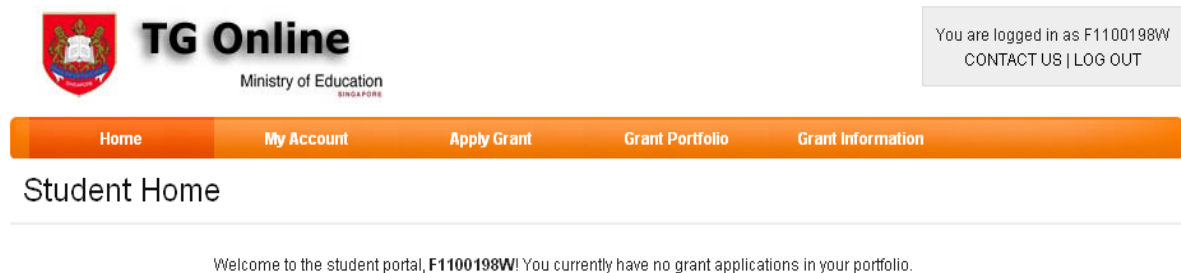
Click on the activation link in the email.

- 8 You will be directed to the TGonline portal to log in to your account on TGonline. The following page will be displayed:



The screenshot shows the TG Online portal interface. At the top left is the Singapore Government logo and the text "Singapore Government Integrity • Service • Excellence" with a "CONTACT US" link. The main header features the "TG Online" logo and "Ministry of Education SINGAPORE". A navigation bar contains links for "Home", "Student Login", "Grant Schemes", and "Grant Calendar". A yellow message box in the center states: "User account has been activated successfully." At the bottom, a grey footer contains the copyright notice: "© Copyright 2009 Ministry Of Education. All Rights Reserved." and links for "Terms of Use" and "Privacy".

Click on the "Student Login" link and you will be automatically logged in. The following page will be displayed:



The screenshot shows the TG Online portal interface after a successful login. The top left features the Singapore Government logo and "Singapore Government Integrity • Service • Excellence" with a "CONTACT US" link. The main header displays the "TG Online" logo and "Ministry of Education SINGAPORE". A grey box in the top right corner indicates: "You are logged in as F1100198W CONTACT US | LOG OUT". The navigation bar includes links for "Home", "My Account", "Apply Grant", "Grant Portfolio", and "Grant Information". Below the navigation bar, the page title is "Student Home". A message at the bottom reads: "Welcome to the student portal, F1100198W! You currently have no grant applications in your portfolio."

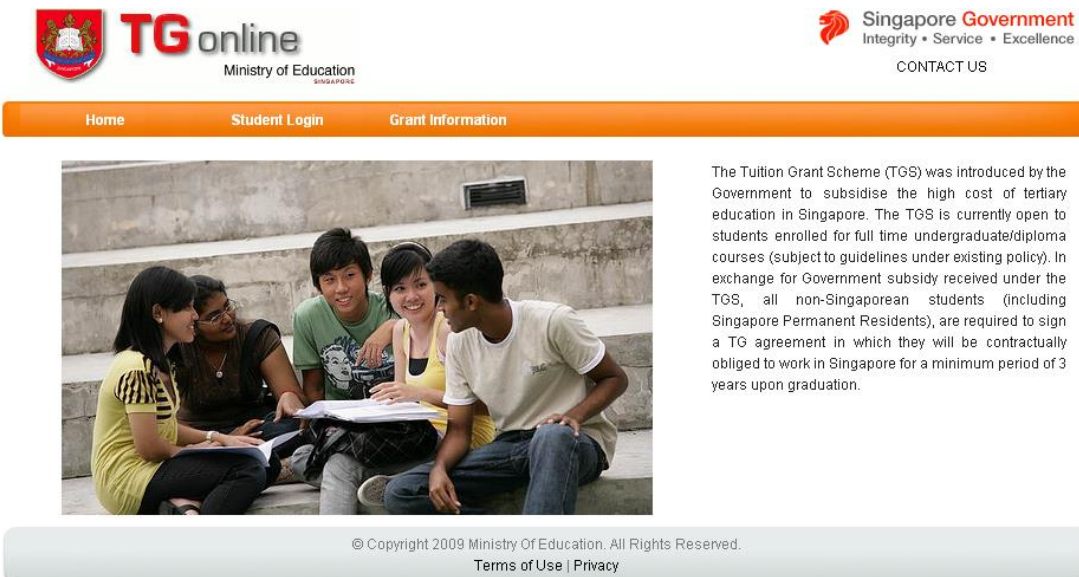
You have **successfully** activated your account on TGonline. You may now proceed to submit an online application.

# Online Application Guide - TGonline

- 1 You will need the following information to submit an online application:
  - a. Sureties' UIN / FIN (If applicable)
  - b. Sureties' Passport or Foreign ID number
  - c. Sureties' Date of birth
  - d. Sureties' Postal Address (local and overseas)
  - e. Sureties' Email address and contact numbers

If your sureties are overseas or unable to present themselves during the signing exercise at the institution, you may choose the **Notary Public option**.

- 2 Open your web browser and proceed to the following website <https://tgonline.moe.gov.sg>. The following page will be displayed:



**TGonline**  
Ministry of Education  
Singapore

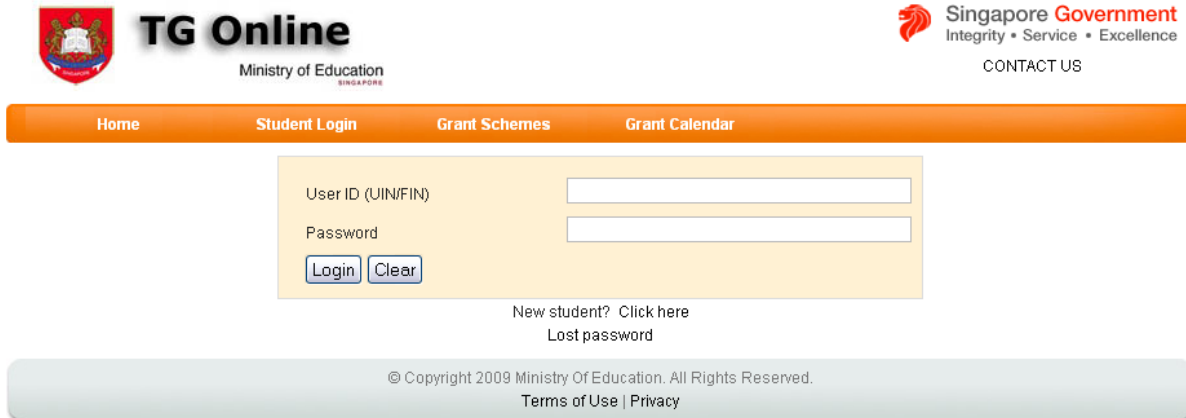
**Singapore Government**  
Integrity • Service • Excellence  
CONTACT US

Home Student Login Grant Information

The Tuition Grant Scheme (TGS) was introduced by the Government to subsidise the high cost of tertiary education in Singapore. The TGS is currently open to students enrolled for full time undergraduate/diploma courses (subject to guidelines under existing policy). In exchange for Government subsidy received under the TGS, all non-Singaporean students (including Singapore Permanent Residents), are required to sign a TG agreement in which they will be contractually obliged to work in Singapore for a minimum period of 3 years upon graduation.

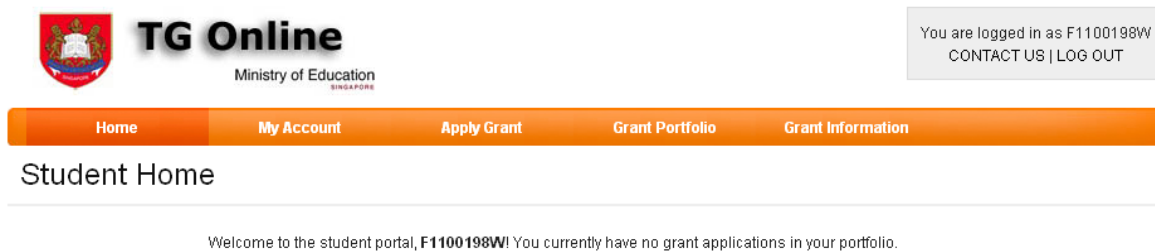
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- 3 Click on the "Student Login" link. The portal will bring you to the following page. Enter your UIN/FIN number and our password. Please make sure you have already activated your account. If you have not done so, please go to "TOnline Account Activation Guide" for the step-by-step guide on how to activate your account. If you have already activated your account earlier, click "Login". It will bring you to the Student Home page.



The screenshot shows the TG Online Student Login page. At the top left is the TG Online logo with the Ministry of Education Singapore tagline. At the top right is the Singapore Government logo with the tagline "Integrity • Service • Excellence" and a "CONTACT US" link. Below the logos is a navigation bar with four items: "Home", "Student Login", "Grant Schemes", and "Grant Calendar". The "Student Login" section contains a form with two input fields: "User ID (UIN/FIN)" and "Password". Below the fields are "Login" and "Clear" buttons. Underneath the form are links for "New student? Click here" and "Lost password". At the bottom of the page is a copyright notice: "© Copyright 2009 Ministry Of Education. All Rights Reserved." with links for "Terms of Use" and "Privacy".

- 4 Once you are at this page, click on "Apply Grant" link.



The screenshot shows the TG Online Student Home page. At the top left is the TG Online logo with the Ministry of Education Singapore tagline. At the top right is a grey box containing the text "You are logged in as F1100198W" and "CONTACT US | LOG OUT". Below the logos is a navigation bar with five items: "Home", "My Account", "Apply Grant", "Grant Portfolio", and "Grant Information". The "Home" item is highlighted. Below the navigation bar is the heading "Student Home". At the bottom of the page is a welcome message: "Welcome to the student portal, **F1100198W**! You currently have no grant applications in your portfolio."

5 You will be shown the following page. You will need to verify the details, and make amendments if necessary.

The screenshot shows the TGonline website interface. At the top left is the TGonline logo with the Ministry of Education Singapore text. At the top right, it indicates the user is logged in as F0007805X and provides links for LOG OUT, CONTACT INFORMATION, FEEDBACK, SITEMAP, and FAQs. Below this is a Google Custom Search bar. The main navigation bar includes Home, My Account, Apply Grant (highlighted), Grant Portfolio, and Grant Information. The page title is 'Apply Grant Application - Student Particulars'. A message states 'This e-Service may take you 15-20 minutes to complete.' The 'Apply Grant' section contains a 'Next' button and a form with the following details:

Student Particulars	
Grant Scheme	TUITION GRANT SCHEME FOR UNDERGRADUATE DEGREE
Academic Year	2017
Institution	NATIONAL UNIVERSITY OF SINGAPORE
Current Course	Bachelor of Business Admin
UIN/FIN (e.g. F1234567A)	F0007805X
Citizenship	MALAYSIAN
Name	Name F0007805X
Matriculation Number	A123456
Birth Date (dd/mm/yyyy)	07/04/1984
Sex	Male

Contact Information	
Passport No *	<input type="text"/>
Telephone Number *	<input type="text" value="63652107"/>
Personal Email *	<input type="text" value="your_email@gmail.com"/>

6 Once you have verified your details, click the "Next" button. At this juncture, you will need to decide if you wish to opt for the Notary Public option. [Note: If you have previously signed a Tuition Grant Agreement for your diploma studies, you cannot opt for the Notary Public option, that is, your sureties must be present in Singapore to sign the Agreement.] By selecting "Yes", you will need to print out a copy of the agreement and send a copy to your sureties overseas for signing in the presence of Notary Public. Both sureties must sign on the same agreement. You may click on the "Notary Public Booklet" link to read more about the Notary Public option.

Addresses	
Home Country Address 1 *	835 E. Strawberry Road
Home Country Address 2	Hudsonville, MI,
Home Country Address 3	USA
Home Postal Code *	49426
Home Country is Singapore	<input type="checkbox"/>
Singapore Address 1 *	Blk 47
Singapore Address 2	Pasir Ris Drive 6
Singapore Address 3	#19-209
Singapore Postal Code *	580047
Notary Public Indicator *	<input type="radio"/> No <input checked="" type="radio"/> Yes
<input type="button" value="Update"/>	

- 7 You are now required to enter the details of your first surety. Once completed, click "Next". All mandatory fields (\*) need to be filled before you can proceed to the next step. Repeat this step for the second surety.



You are logged in as F0007805X | [LOG OUT](#)  
[CONTACT INFORMATION](#) | [FEEDBACK](#) | [SITEMAP](#) | [FAQS](#)

### Apply Grant Application - Surety 1 Particulars

Apply Grant	Student Particulars	Surety 1	Surety 2
	<input type="button" value="Back"/> <input type="button" value="Next"/>		
	<b>Surety 1</b>		
	Title *	Mr ▼	
	Surety 1 Name *	John Smith	
	Citizenship *	AMERICAN ▼	
	Permanent Resident *	<input checked="" type="radio"/> No <input type="radio"/> Yes	
	Foreign ID	A123456789	
	UIN/FIN (e.g. F1234567A)		
	Birth Date (dd/mm/yyyy) *	01/01/1965	
	Race *	OTHERS ▼	
	<b>Contact Information</b>		
	E-mail *	john.smith@email.com	
	Contact No (Home) *	15134148585	
	Contact No (Office)		



8 Once you have completed entering all the details for the sureties, you will see a confirmation page.



You are logged in as F0007805X | LOG OUT  
CONTACT INFORMATION | FEEDBACK | SITEMAP | FAQs  
Google Custom Search

- Home
- My Account
- Apply Grant
- Grant Portfolio
- Grant Information

### Apply Grant Application - Confirm Particulars

Apply Grant

Student Particulars	
Grant Scheme	TUITION GRANT SCHEME FOR UNDERGRADUATE DEGREE
Academic Year	2017
Institution	NATIONAL UNIVERSITY OF SINGAPORE
Current Course	Bachelor of Business Admin
UIN/FIN (e.g. F1234567A)	F0007805X
Citizenship	MALAYSIAN
Name	Name F0007805X
Matriculation Number	A123456
Birth Date (dd/mm/yyyy)	07/04/1984
Sex	Male
Contact Information	
Passport No	E1234567
Telephone Number	63652107
Personal Email	your_email@gmail.com
Addresses	
Home Country Address 1	835 E. Strawberry Rd
Home Country Address 2	Hudsonville, MI
Home Country Address 3	USA
Home Postal Code	49426
Singapore Address 1	Blk 47
Singapore Address 2	Pasir Ris Drive 6
Singapore Address 3	#19-209
Singapore Postal Code	580047

- 9 At this confirmation page, you have to declare that all the information entered is **true and correct**. Check the declaration checkbox and click "Confirm Grant Application".

Surety 2	
Title	Mrs
Surety 2 Name	Jane Doe
Foreign ID	12E123567
UIN/FIN (e.g. F1234567A)	-
Birth Date (dd/mm/yyyy)	02/02/1968
Citizenship	AMERICAN
Permanent Resident	No
Race	OTHERS

Contact Information	
E-mail	jane.doe@email.com
Contact No (Home)	15134549898
Contact No (Office)	-

Addresses	
Home Country Address 1	835 E. Strawberry Rd
Home Country Address 2	Hudsonville, MI
Home Country Address 3	USA
Home Postal Code	49426
Singapore Address 1	-
Singapore Address 2	-
Singapore Address 3	-
Singapore Postal Code	-

I declare that all the information provided in this online form are true and accurate to the best of my knowledge and I have not deliberately omitted any relevant fact. Should I be granted the Government Subsidy based on the above information which later turns out to be false or inaccurate, I understand that the subsidy will be withdrawn from me and I will render myself liable to appropriate action

[Back to Application](#) [Confirm Grant Application](#)



12 You will be shown the following page which will allow you to make edits on the application which you have submitted earlier:



You are logged in as F0007805X | LOG OUT  
CONTACT INFORMATION | FEEDBACK | SITEMAP | FAQs  
Google Custom Search

- Home
- My Account
- Apply Grant
- Grant Portfolio
- Grant Information

### Edit Grant Application

<ul style="list-style-type: none"><li>Grant Info</li><li>Requests</li><li>Submit Requests<ul style="list-style-type: none"><li>Change of Surety Request</li><li>Bond Deferment Request</li><li>Bond Deferment Extension Request</li><li>Bond Release Request</li><li>Bond Buyout Request</li></ul></li><li>Employment Updates<ul style="list-style-type: none"><li>Submit</li><li>Employment Updates</li></ul></li></ul>	<b>Student Particulars</b>   Surety 1   Surety 2   Status	
	<input type="button" value="Update"/>	
	<b>Student Particulars</b>	
	Grant Scheme	TUITION GRANT SCHEME FOR UNDERGRADUATE DEGREE
	Academic Year	2017
	Institution	NATIONAL UNIVERSITY OF SINGAPORE
	Course Description	Bachelor of Business Admin
	UIN/FIN (e.g. F1234567A)	F0007805X
	Citizenship	MALAYSIAN
	Name *	<input type="text" value="Name F0007805X"/>
	Matriculation Number *	<input type="text" value="A123456"/>
	Birth Date (dd/mm/yyyy) *	<input type="text" value="07/04/1984"/>
	Sex	<input checked="" type="radio"/> Male <input type="radio"/> Female
	<b>Contact Information</b>	
	Passport No *	<input type="text" value="E1234567"/>
Telephone Number *	<input type="text" value="63652107"/>	
Personal Email *	<input type="text" value="your_email@gmail.com"/>	
<b>Addresses</b>		

- 13 Once you have completed amending the details, click on the "Update" button. The following page will be displayed:

The screenshot shows the TGonline website interface. At the top, there is a navigation bar with links for Home, My Account, Apply Grant, Grant Portfolio, and Grant Information. The user is logged in as F0007805X, with options for LOG OUT, CONTACT INFORMATION, FEEDBACK, SITEMAP, and FAQs. A Google Custom Search box is also present.

The main content area is titled "Confirm Edit Grant Application". On the left, there is a sidebar menu with categories: Grant Info, Requests, Submit Requests, and Employment Updates. The main content area is divided into sections:

- Student Particulars:**

Grant Scheme	TUITION GRANT SCHEME FOR UNDERGRADUATE DEGREE
Academic Year	2017
Institution	NATIONAL UNIVERSITY OF SINGAPORE
Course Description	Bachelor of Business Admin
UIN/FIN (e.g. F1234567A)	F0007805X
Citizenship	MALAYSIAN
Name	Name F0007805X
Matriculation Number	A123456
Birth Date (dd/mm/yyyy)	07/04/1984
Sex	Male
- Contact Information:**

Passport No	E1234567
Telephone Number	63652107
Personal Email	your_email@gmail.com
- Addresses:**

Home Country Address 1	835 E. Strawberry Rd
Home Country Address 2	Hudsonville, MI
Home Country Address 3	USA
Home Postal Code	49426
Singapore Address 1	Blk 47

- 14 You will need to confirm the changes you have made. Check the declaration checkbox and then click on the "Confirm Application Update" button to confirm your changes.

The screenshot shows the "Status" section of the application. It displays the following information:

- Reference No. -
- Application Status Submitted
- Monitoring Status Pending

Below this information, there is a declaration checkbox that is checked:

I declare that all the information provided in this online form are true and accurate to the best of my knowledge and I have not deliberately omitted any relevant fact. Should I be granted the Government Subsidy based on the above information which later turns out to be false or inaccurate, I understand that the subsidy will be withdrawn from me and I will render myself liable to appropriate action

At the bottom, there are two buttons: "Back to Edit" and "Confirm Application Update".

15 The following page will be displayed to show the new details you have submitted:

The screenshot displays the TGonline website interface. At the top left is the TGonline logo with the text 'Ministry of Education SINGAPORE'. At the top right, a grey box shows the user is logged in as 'F0007805X' with a 'LOG OUT' link and other navigation links: 'CONTACT INFORMATION', 'FEEDBACK', 'SITEMAP', and 'FAQS'. Below this is a 'Google Custom Search' box. A navigation bar contains links for 'Home', 'My Account', 'Apply Grant', 'Grant Portfolio', and 'Grant Information'. The main heading is 'Grant Application Details'. A yellow notification banner at the top of the content area states 'Grant Application successfully updated.' Below this is a 'Print' icon. The main content area has tabs for 'Student Particulars', 'Surety 1', 'Surety 2', and 'Status'. The 'Student Particulars' tab is active, showing a table of application details. A left sidebar contains a 'Requests' menu with options like 'Change of Surety Request', 'Bond Deferment Request', 'Bond Release Request', and 'Bond Buyout Request', as well as 'Employment Updates'.

Student Particulars	Surety 1	Surety 2	Status
<b>Student Particulars</b>			
Grant Scheme	TUITION GRANT SCHEME FOR UNDERGRADUATE DEGREE		
Academic Year	2017		
Institution	NATIONAL UNIVERSITY OF SINGAPORE		
Course Description	Bachelor of Business Admin		
UIN/FIN (e.g. F1234567A)	F0007805X		
Citizenship	MALAYSIAN		
Name	Name F0007805X		
Matriculation Number	A123456		
Birth Date (dd/mm/yyyy)	07/04/1984		
Sex	Male		
<b>Contact Information</b>			

16 You have completed making changes to your application. You may wish to print out the details of the application by clicking on the print icon.